

MVAC Minutes

May 10, 2000

- Meeting was held at SFM from approximately 9:30 to 12:00. There was an exceptionally large turnout.
- Mission statement. Feedback from the MVAC was discussed regarding mission, vision, and goals. SFM will take this feedback and draft another M-V-G statement for the group to review.
- Utilization codes. The MVAC spent a large amount of time discussing the current usage codes and those proposed in a document from NCC. The result was a reconfiguration of codes, the rationale for vehicles being assigned to a code, and a suggested minimum annual mile threshold. This will be presented to NCC for review and acceptance regarding future use and subsequent reporting. The MVAC also talked about the use of a life-to-date or average miles for some extended period of time as part of the criteria for effective utilization. Even though a vehicle may be low in its annual requirement, over its life the vehicle may meet an average annual mileage criteria. Therefore, the vehicle would need to fail in meeting both annual and life-to-date miles to be considered for reduction as underutilized. The MVAC also recognizes that there are many different types of vehicles and usage's whereby the one-size-fits-all approach does not work.
- Review of proposed denied repair criteria was tabled due to discussions of other agenda items and resultant lack of time.
- The safety program discussion with guest Tom Bell from Risk Management was held after the MVAC for those who could stay. Unfortunately, time did not permit in the regular meeting.
- An update on the vehicle reduction issue was discussed. Larry Trujillo has discussed this issue at a high level identifying that cost savings and budget cuts were predicated on factors such as achieving reductions. As agencies identify reasons for not reducing vehicles, these savings will need to be adjusted. Fleet will be working with all concerned parties to reach resolution on this issue. Fleet will also be setting up meetings with agencies to review their input and discuss which vehicles can be reduced.
- The lists of FY2001 vehicles updated for current changes and mileage was distributed to most agencies along with instructions. Fleet needs this back absolutely no later than May 31st. The urgency and necessity is that SFM has to use this 2001 input to create the 2002 decision item for replacement vehicles. There is a change this year in that the sum of the old rates will establish the amount of the base budget available for monthly payments. Therefore, each agency will have something less than the full number of replacement vehicles identified on the list.
- SFM is working on developing cost and mileage reports. An in-depth discussion was tabled due to lack of time. Handouts of seven sample reports were provided for input back to Fleet.
- There was some discussion around forming a fleet-wide vehicle specification book. The MVAC agreed that this was a good idea. Members will be solicited to work on

this group with a recommended presentation back to the body. SFM will start this around the first of the new fiscal year.

- The next meeting is scheduled for June 14th at 9:30 at Fleet. Please mark future meetings as the second Wednesday of each month at 9:30 at Fleet unless otherwise noted due to a holiday or other conflict.